

IN THE CIRCUIT/COUNTY COURT OF THE THIRD JUDICIAL CIRCUIT
IN AND FOR HAMILTON COUNTY, FLORIDA

CASE #: _____

Defendant

PARTIAL PAYMENT AGREEMENT FORM

You, the Defendant, have elected or have been ordered by the Court to pay partial payments to the Clerk of Courts, Hamilton County, Florida. You represent that you are unable to pay the fines/costs due on this case without a payment plan. You will pay the amount owed plus an administrative fee of \$25.00 (one-time fee) pursuant to this Partial Payment Agreement.

Defendant submits the following financial/contact information:

1. Mailing Address: _____; City: _____; State: _____; Zip: _____
2. Home Phone: _____ Cell Phone/Pager: _____ Work Phone: _____
Primary Contact Number: Home Phone: Cell Phone: Work Phone:
3. Employer: _____
4. Income: \$ _____ Weekly Bi Weekly Monthly 5. Email: _____

List Name and Phone Number(s) of Personal Reference:

Name	Phone	Alt. Phone	Relationship
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The defendant agrees as follows:

- Acceptable forms of payment are cash, money order, cashier's check, certified check, debit or credit card.
- Defendant agrees to pay the amount of \$ _____ on the 10th or 20th or 30th of each month
- Defendant agrees to pay the first months payment ALONG WITH a \$25.00 partial payment plan fee.
- Payments may be paid before the due date and/or for more than the agreed upon amount without penalty.

If you fail to comply with the payment plan pursuant to this agreement and you remain in default for five (5) calendar days from the due date of the payment, your driving privilege may be suspended. In addition, you may be assessed additional fees and this agreement will be null and void. I understand the above terms and obligations and I agree to comply with this Partial Payment Agreement. The Hamilton County Clerk of Courts is authorized to send me, as a courtesy, automated reminder messages.

Defendant's Signature _____

Date _____

Deputy Clerk/Assistant Clerk/Notary Public _____

Date _____

Payment options:

- You may pay by cashier's check or money order by mail to Clerk of Courts, Hamilton County, Attn: *Your Case #*
- You may pay in person by cash, money order, or credit/debit card between 8:00 am and 4:30 pm*, Monday thru Friday at the Hamilton County Courthouse, 207 NE 1st Street, Room 106 Jasper, FL 32052.
- You may pay by credit/debit card by phone during normal business hours*. Please call (386) 792-1288.